

**AFFIDAVIT**

I/We \_\_\_\_\_ (name of the surviving 1<sup>st</sup> joint shareholder) jointly with \_\_\_\_\_ (name of the surviving 2<sup>nd</sup> joint shareholder) son/daughter of (for first holder) \_\_\_\_\_ aged \_\_\_\_\_ years, an Indian Inhabitant / NRI presently residing at \_\_\_\_\_ for last \_\_\_\_\_ years, do hereby solemnly affirm and declare as under:

1. I/We \_\_\_\_\_ (name of the surviving 1<sup>st</sup> joint shareholder) jointly with \_\_\_\_\_ (name of the surviving 2<sup>nd</sup> joint shareholder) is/are the registered holder(s) of the Company holding \_\_\_\_\_ shares under Folio No. \_\_\_\_\_ of Rs \_\_\_\_\_/- each in the Company. Of which original share certificate in respect of shares as detailed below has/have been lost/destroyed/misplaced and is/are not traceable:

Share Certificate No	Distinctive No From                      To	No of Shares

2. That \_\_\_\_\_ (name of the surviving 1<sup>st</sup> joint shareholder) jointly with \_\_\_\_\_ (name of the surviving 2<sup>nd</sup> joint shareholder) has/have not sold, transferred, pledged or otherwise disposed off the said shares.

3. I/We have searched or caused searches to be made for the said share certificate(s), but even after careful and diligent search, I /We have been unable to trace the same.

4. Since the said share certificate(s) was / were issued, I /We have not sold, mortgaged, pledged or otherwise encumbered or disposed off the said shares or parted with the possession of the said share certificates in any manner and the said shares is / are my/ our absolute property to the best of my/ our knowledge and belief, the said certificate(s) has/ have either been lost or destroyed or misplaced. In case at any time I / We locate the said Share Certificate(s) or any of them I /We shall immediately surrender the same to the Company.

5. I have already executed Indemnity Bond for issuing duplicate share certificate(s) in lieu of the original share certificates for the aforesaid shares held by me/us.

6.I therefore request the \_\_\_\_\_ (Name of the Company) to issue duplicate share certificate(s) in lieu of the original share certificate(s) for the aforesaid shares

I am executing this declaration to be submitted to the concerned authorities of the Company.

**VERIFICATION**

I hereby state that whatever is stated herein above are true to the best of my knowledge.

Solemnly affirmed at -----

On this ----- day of ----- 20 . (Signature of the shareholder/s)  
Deponent

Identified by me Before Me

Advocate Notary Public

**INSTRUCTIONS :**

**1.Indemnity Bond including Surety From should be on a Non Judicial Stamp Paper/Franking of Rs 200/-, duly notarised by Notary Public.**

**2.If the space provided for particulars of share certificates is insufficient,please attach a separate sheet for the same duly notarised.**

**3.Executor(s) of Indemnity Bond should be witnessed by one person.**

**4.Two Sureties required to be furnished with two Witness.**

**5.Witness and Surety have to be different individuals.**

**6.Each Surety and Witness have to attach an attested copies of PAN Card and proof of Identification, any one of the following: Ration Card / Election Card / Passport / Latest Electricity Bill / Telephone Bill.**

**7.Attested copies of Form-16 / acknowledged copy of Annual Return submission / Proof of Payment of Assessment (latest).**

**8.In case market value of securities of lost share certificate(s) is of more than Rs.50000/-, then asset worthiness of sureties should be certified by a Chartered Accountant.**

**9.Affidavit should be on Non-Judicial Stamp Paper/Franking of Rs.100/-**

**10.Affidavit should be notarised by Notary Public.**