`

SEZ Online –

New Functionalities/Features

Build Version 2.66 (Phase I)

Release: June 2018

Functionalities made available on the SEZ Online system are reviewed and enhanced / modified from time to time. New functionalities are added in the system based on the inputs and requirements received from various user groups. These functionalities are developed based on understanding developed by NDML team from study of existing practices and procedures in this regard and efforts are made to provide features on the system those are compliant with the procedural and technical requirements. However, users are requested to refer the relevant legal and authorized documents and formations for reference on legal and authentic aspects of the transactions before filing transactions.

New Functionalities/Features-

1   *Enhancement in "Duty Payment" tab*

An important enhancement has been made in "Duty Payment Details" tab in SEZ Online System where after Assessment of Bill of Entry by SEZ Customs, below key features are introduced

A. Presenting Total Duty Payable bifurcated into two duty types
   a. IGST and Compensation Cess
   b. Customs duty other than IGST

Duty Type	Duty Type in INR
Total Duty	1000
IGST and Compensation Cess	400
Customs Duty other than IGST	600

B. Facility to pay / record Duty payment details "Duty Type" wise i.e.
   a. Total Duty
   b. IGST and Compensation Cess
   c. Customs Duty other than IGST

Key objective of this feature is as below:

Prior to implementation of GST, export benefit scheme licenses / SCRIPS issued by DGFT viz. MEIS, Advance Authorization, EPCG etc. could be used for payment of total customs duty which included BCD,CVD,SAD etc. With applicability of GST, use of these SCRIPs/Licenses is restricted to payment of Customs duty only excluding GST.

Note: Although use of Advance Authorization, EPCG License is allowed for payment of IGST too till 1ˢᵗ Oct 18, MEIS usage is restricted to payment of customs duty other than IGST

In view of this change, for utilization of MEIS SCRIP balance, users can use MEIS SCRIP for payment of only Customs duties excluding IGST. IGST now needs to be paid using separate TR-6 challan at Authorized banks. So it was requested by users that in cases where they possess MEIS SCRIP, a facility should be built in system where only IGST & Compensation Cess could be paid through available Advance duty balance (Advance duty paid through TR-6 and maintained by SEZ Online System upon SEZ Customs approval) and Customs duty excluding IGST could be paid through MEIS SCRIP.

Accordingly, a provision is made in system to handle this requirement and is explained ahead:

In order to incorporate required feature, "Duty Payment Tab is enhanced as below:

When SEZ Customs assesses DTA Sale Bill of Entry, it will be presented in inbox of Entity Approver for payment/recording of duty payment details. Now, with enhancement, user will be presented below screen:

Now, user will be displayed bifurcation of total duty into below categories.

1. IGST and Compensation Cess
2. Customs duty other than IGST

User needs to pay & record duty payment details against Total duty as a whole or separately against duty category as mentioned above.

User needs to click on "Add" button,

User needs to select "Duty Type" i.e. either of the option shown in above image and capture duty payment details.

When user selects "Total Duty", below options will be displayed

Now, user will have two options to make duty payment

1. Using TR-6 challan at Authorized bank
2. Using Advance Duty Ledger
3. Adjust duty against License/Schemes

Using TR-6: In first option user can continue to pay duty at authorized bank and record TR-6 challan information in SEZ Online System as shown below:

On recording of TR-6 challan information, system will show payment entry as below:

CHALLAN LIST

	Challan No	Challan Date	Challan Value	Bank Name	Duty Type
☐	3403100121	15/06/2018	26964.0000	Punjab National Bank	Total Duty

User can correct the entry by clicking on Challan Number before submission of Request. User can also delete payment entry if it is wrongly captured.

Using Advance Duty Ledger (ADL):

Key feature introduced in this change is facility to pay duty using "Advance duty ledger balance" post assessment.

In this feature, post assessment, when user needs to pay duty and record payment details, "Advance Duty Ledger" option can be selected.

On selection of this option and save action, system will message & perform a check on Advance duty ledger and ensure ledger balance exceeds "Total duty" payable. If ledger balance is short of total duty payable, system will restrict usage of this option.

Payment Method

Duty Type *   Total Duty

Mode of Payment *   Advanced Duty Ledger

Save

Message from webpage   ✕

? You have selected Advanced Duty Ledger for payment of Duty. The respective Duty amount will be debited from your ledger. Are you sure you want to proceed?

OK   Cancel

Adjusting against License/Scheme:

In this option, user needs to select License/Scheme/SCRIP Name from dropdown and record its details.

On saving information, payment entry will be shown as below:

	License/Scheme/Scrip Name	License/Scrip No.	License/Scrip Issue Date	License/Scrip Upto Date	Amount	Duty Type
☐	MEIS	12817	05/06/2018	31/07/2018	8801.0000	Customs Duty other than IGST

LICENSE DETAILS LIST

Note: User can record multiple licenses/SCRIPS.

ADVANCE DUTY LEDGER DETAILS

	Duty Type	Amount debited from ADL
☐	Total Duty	26964

ONLINE PAYMENT DETAILS LIST

No Online Payment Details is Added.

Add   Delete

Note: User can change, mode of payment by deleting the option selected by selecting the checkbox against entry displayed.

When user saves payment entry using ADL, duty amount gets blocked from ledger and upon submission, it gets debited.

Note: If user opts for Advance Duty payment facility at the time of creation of Bill of Entry, current functionality will be applied and payment option discussed above will not be applicable.

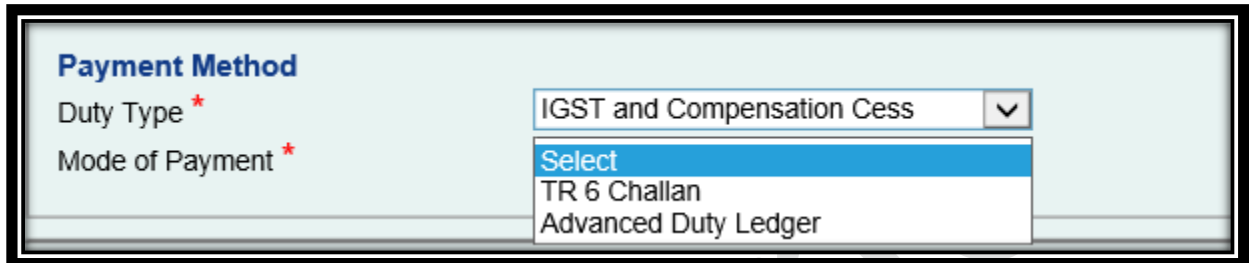### Bifurcation of duty and payment of duty as per Duty Type:

As mentioned earlier, this release provides an important feature where Duty Payment details can be recorded duty category wise also.

In this case, user needs to select "Duty Type" as either

1. IGST and Compensation Cess
2. Customs duty other than IGST

When user selects "Duty Type" as "**IGST and Compensation Cess**", below duty payment options are available

Payment Method

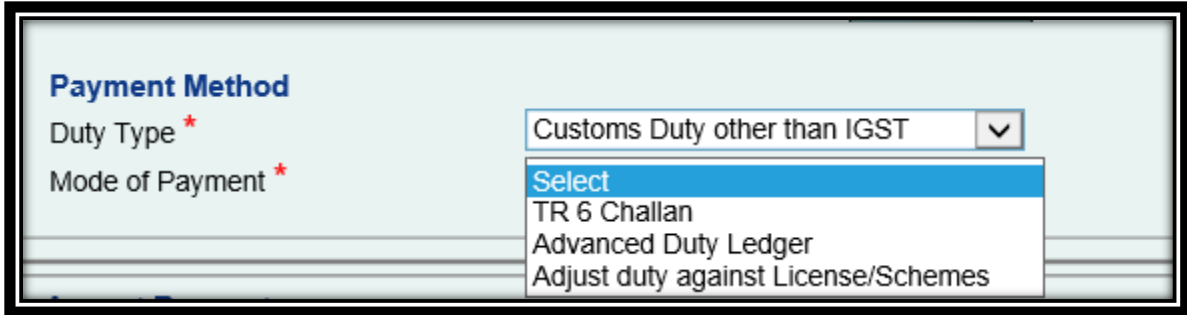|	
Duty Type *	IGST and Compensation Cess ⌄
Mode of Payment *	Select
	TR 6 Challan
	Advanced Duty Ledger

User can make duty payment using TR-6 challan at authorized bank and record challan details or use "Advance Duty Ledger" facility. Recording of TR-6 challan will be same as in case of "Total Duty".

When "Advance Duty Ledger (ADL)" option is selected, system will debit ADL balance to the extent of IGST & Cess amount.

On selecting this option and saving, system will check whether available ADL balance exceeds duty amount. If it falls short, system will restrict usage of this option. When ADL balance exceed duty amount, system will block ADL balance to the extent of IGST + Compensation Cess when entry is saved and debits the balance upon submission.

Once user records duty payment of "IGST and Compensation Cess" separately, it is essential to pay and record payment details for "Customs duty other than IGST".
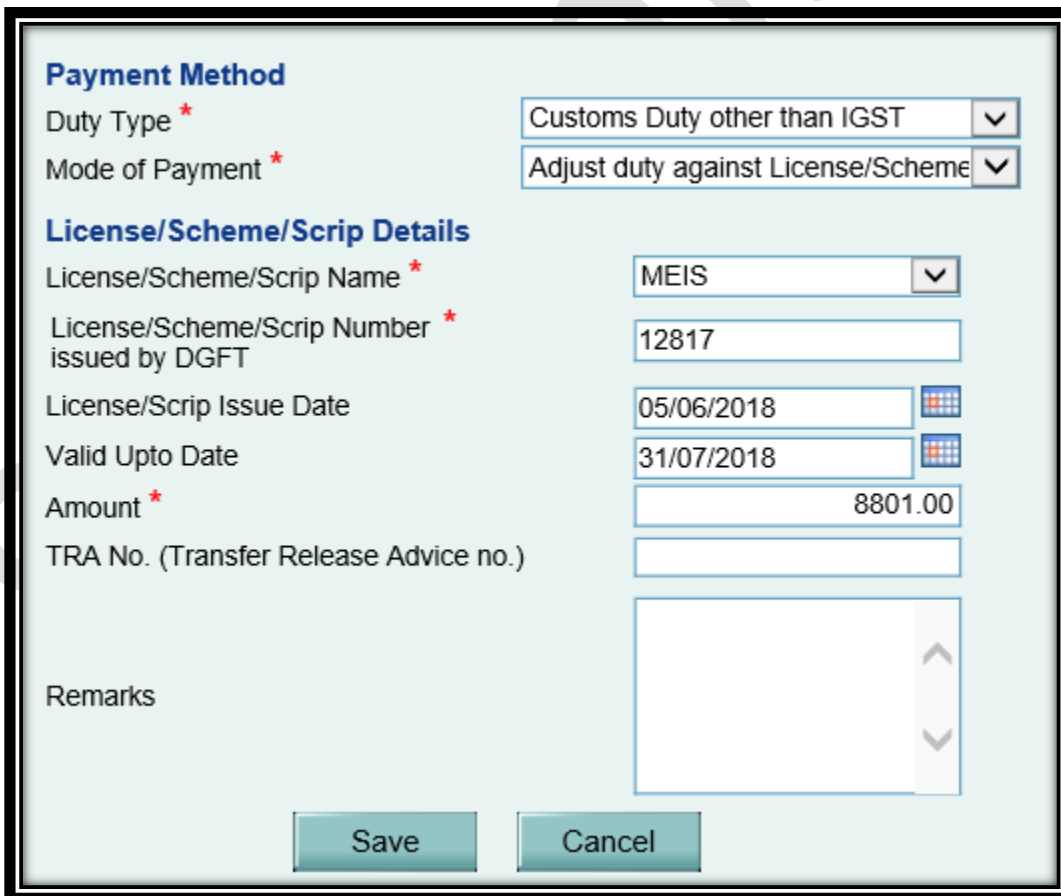
When "Duty Type" is selected as "Customs duty other than IGST" below duty payment options are shown to user:

User can pay duty using TR-6 challan at authorized bank and record the payment details or Pay duty using ADL balance. Method for recording TR-6 details or using ADL remains the same as other Duty Types.

One more important option available for duty payment is DGFT Issued License balance / SCRIP balance by selecting option "Adjust duty against License / Schemes.

In this option, user needs to select License/Scheme/SCRIP Name from dropdown and record its details.

On saving information, payment entry will be shown as below:

Note: User can record multiple licenses/SCRIPS.

While submission of Duty Payment Information, system will validate payment option opted against each duty category and match it with total duty payable for enabling submission.

Provision to record License/Scrip Information (Only record Purpose)

A facility is introduced to capture the license details for record purpose in case any Importer has availed EXIM Notification. By the virtue of EXIM Notification if the duty is reduced to some extent or it is completely forgone Importer can capture the specific details of such scrip/License in Duty Payment tab on approval of the request as "Approved with Duty".

For this purpose a new section "Recording of License/Scrip details" is added in Duty Details screen.

This field is introduced only for the purpose of RECORDING license /scrip details. Amount entered in this section will not be considered for deduction from total duty payable. This check box would deselected by default. In case Importer has utilized EXIM Notification, this check box has to be selected and relevant details have to be mentioned. Since all the licenses and scrips cannot be used for payment of IGST a facility is provided to record license and scrip duty wise.

1. Total Duty
2. IGST and Compensation Cess
3. Customs Duty other than IGST

After clicking on a type of duty, specific details of License/Scrip have to be mentioned. These details would consist:

   i.   License/Scheme name
   ii.   License Number
   iii. License Issue date

iv. Valid upto date

v. Amount being used

vi. TRA No. (Transfer Release Advise No.)

vii. Remarks including notification details

License/Scheme Details

Duty Type *	Customs Duty other th ⌄
License/Scheme Name *	MEIS ⌄
License Number *	106/MEIS/01
License Issue Date	04/07/2018 🗓
Valid Upto Date	04/07/2018 🗓
Amount being used *	100.0000
TRA No. (Transfer Release Advice no.)	
Remarks including Notification details	

Save   Cancel

Added License details would be displayed in a tabular format as follows:

User can edit, delete or add more License/Scrip details.

**The difference between "License/Scrip information details for recording" and "License Details" is the former will not be used in duty payment; it is only captured for the recording of License specific details. Amount captured under "License Details List" section will be deducted from the total duty payable.

Changes in DTAS and BOE Print

The duty payment details will be displayed on the back side of Confirmation, print trial, all copies of print and digitally signed files in tabular format. This information would consist:

viii.   Duty Type
 ix.   Duty Amount in INR
  x.   Mode of Payment
 xi.   Challan No./License/Scheme/Scrip Name - No.
xii.   Challan Date /License/Scrip Issue Date

Figure 1.9 List of challan details and ADL duty Payment details on Print

1.1. Changes in Advance Duty Ledger w.r.t. crediting and Debiting of duty Amount

Based on the assessment order, duty amount gets debited from ADL:

Case 1: If user has selected ADL while filling transaction and Assessment order is given as "Approved with Duty" or "Approved and OOC with ADL", then complete duty amount will get debited from ADL.

Case 2: If user has selected ADL while filling transaction and Assessment order is given as "Approved with Duty [GST]" or "Approved with Duty [GST] (provisional)", then IGST amount will

get debited from ADL and balance Customs duty other than IGST will be credited back to ADL.

Case 3: If user has NOT selected ADL while filling and Assessment order is given as "Approved with Duty" then amount should be debited as per this new requirements explained section 5.1.

Case 4: If user has NOT selected ADL while filling and Assessment order is given as "Approved with Duty [GST]" or "Approved with Duty [GST] (provisional)", then in the new duty screen under payment method section only "IGST and Compensation Cess" is made available to users. If user selected the ADL for payment then corresponding IGST amount will be debited from ADL.

1.2. Changes in Advance Duty Ledger Recovery Slip

ADL Recovery Slip" functionality is available in Reports section to entity users. This slip is used to indicate how much duty amount is recovered from ADL. Following are the changes introduced in this slip with reference to changes introduced in Duty Payment Screen.

The type wise duty and mode of payment details are shown on the ADL Recovery Slip.

Figure 1.10 Changes in ADL Recovery Slip

2   *Changes in Monthly Reports*

Ministry of Commerce and Industry has proposed enhancement in Monthly Reports declaration module for improved review and supervision. It includes monthly declaration of exports for which no notified format exists and hence not recorded through SEZ Online System. Also it includes declaration of procurement / imports not processed through SEZ Online System. Along with this some UI level enhancements are also introduced.

Link for recording of Monthly information remains the same and is named as "Prepare Monthly Reports".

Unit / Developer / Co-developer admin user must assign functionality "Prepare Monthly Report" to required Maker/Approver user ID.

Maker / Approver user needs to login and click on "Prepare Monthly Reports" link.

Below screen will be shown to user:

User can perform below actions in enhanced Monthly Report Facility:

1. **Prepare reports for last three months excluding current month**
   User needs to click on "Prepare" option against specific month to furnish the required information.

2. **View/Edit report furnished for last three months**
   User can view and edit information recorded for last three months. User needs to edit desired values by clicking on "Update" button against specific month and submit report again.

3. **View information submitted in previous months**

   User need to click on "Click here to View" against Past Reports field. A new screen will appear where user needs to select Month and Year for which information is desired. Information displayed in this option will not be editable.

   Note: If user does not report information of previous month, on 5th of prevailing month, system will automatically carry forward values of last recorded month to applicable month. E.g. If user has last submitted report for April 2018 and if by 5th of June, user does not submit report for May 2018 then system will automatically carry forward information reported in April 2018 in May 2018 report. However this information will be editable as long as May 2018 falls within criteria of previous three months. In such cases, status against the month will be shown as "Carry Forwarded" as shown in above image. If user, clicks on update and amends carry forwarded information, status will be updated to "Submitted" upon submission of amended values.

Information to be captured in this revised Monthly Report is as below:

Employment Generated (Count of People)

1. Direct Employment
   a. Current Direct Employment (Men / Women)
   b. Proposed Direct Employment for the Year
2. Indirect Employment
   a. Current Indirect Employment
   b. Proposed Indirect Employment for the Year

Prepare Monthly Report

Your Monthly Reports :

Reporting Month	Submission Date	Submitted By	Status	Action
May-2018			Pending	Prepare
Apr-2018			Pending	Prepare
Mar-2018			Pending	Prepare

Past Reports :   Click here to View

Reporting Month : May-2018

Employment Generated(Count of people)

(Number of People Employed)

Direct				Indirect	
Current Employment		Total Direct Employment	Proposed Employment for the year	Current Employment	Proposed Employment for the year
Men	Women				
70	30		150	50	70

Note :
1. In Current Employment please indicate the number of persons employed at the end of the reporting month.

Investment Made

1. Current Non-FDI Investment
2. Current FDI Investment
3. Proposed Non-FDI Investment
4. Proposed FDI Investment

Investment Made

(Rs.Crores)

Non - FDI Investment		FDI Investment	Total Investment Made (Non - FDI + FDI)	Investment Proposed	
In Land	Others			Non-FDI	FDI
50.00	20.00	120.00		100.00	200.00

Note:
1. In all columns the figures are to be entered for investment in Rs. In Crores.
2. Investment figures are required at the end of the reporting month i.e. total investment at the end of the reporting month. Incremental investment made during the month is not required.

Note: An alert is also kept when value captured for specific month deviates significantly from values captured in previous recorded month. System will throw an alert however user will be able to review and submit the report.

Trade Data from SEZ Online System

In this section, system will populate summarized value of transactions for below displayed modules for the selected month.

Transaction Name	**Module Name**	**Value In Rs. Cr**
Import	Bill of Entry	CIF
Export	Shipping Bill	FOB
DTA Sale Bill of Entry – Supply to DTA	DTA Sale	CIF
Deemed Export – Supply to EOU,STPI	DTA Sale	CIF
Softex – Certified forms	Softex	Total INR equivalent of Invoices recorded and certified

Trade Data from SEZ Online System

(Rs.Crores)

Import	41419243.75
Export	0.00
DTA Sale	93345.00
Deemed Export	0.00
SOFTEX	0.00

Note:
1. The trade data is auto polulated by the system.
2. All the transactions which are assessed during the selected month are displayed in this section.

Trade Data (Only such cases where underlying transaction not filed in SEZ Online System)

This section represents transactions which are claimed as Exports/Imports by SEZ entities but not filed through SEZ Online System. User needs to record information against below important transactions and it includes

Category	Sub-Category	Includes
IT ITES / Service Exports	Service Exports	Value of invoices for Service Exports where SOFTEX is not required to be filed e.g. Repairs & Maintenance, R & D, Consultancy etc.
	Onsite Exports	Value of invoices for Onsite Software ITES Services by SEZ Unit where SOFTEX is not required to be filed
	Manual Softex	Manually cleared Softex forms, if any
Merchandise Exports	Exports through Sub-Contractors Premises	Value of exports effected through Sub-Contractors
	Any other Exports	Value of any other transactions which are claimed as Exports by the Unit but are not filed through SEZ Online System

Procurement	Domestic Procurement	Any procurement from Domestic Area e.g. Procurement of Gold from Nominated
	Any Other Imports	Value of any other transactions which are claimed as Imports by the Unit but are not filed through SEZ Online System

Note: All values to be recorded in this section need to be provided in Rs. Crores.

Values need to be recorded only when mentioned category of transactions are applicable to SEZ entity in month of reporting selected.

Information to be captured is shown in below image:

3 Changes in Forgot Password Functionality

In order to secure the password reset more strongly, few changes have been implemented in "Forgot Password" Functionality. Following are the key features added:

I.   On clicking on "Forgot Password" link, User would be directed ti following screen where User will need to enter "USER ID" as well CAPTCHA code in the field provided.

II.   On entering User ID and CAPTCHA code and clicking on Submit, User will be asked to enter answer for the Security question set.

III.   On entering correct answer for the hint question a system generated OTP is sent to the registered email ID of User.

IV.   On entering the OTP received, system will ask to enter new Password. User needs to enter the new Password and click on "Submit".

On this screen User needs to enter new password adhering to the conditions of strong password. On Submission User can login into the SEZ Online System using new password.

4   Enhancements in IGM Linking Screen

1. Update IGM Details against Multiple IGM

A provision in introduced in the existing IGM linking screen whereby User can correct the IGM details one at a time. In case of multiple IGM BOE, User can select a particular IGM records from BOE and update it with the correct one using IGM Linking Screen.

In multiple IGM case, when user filters the IGM record which has to be mapped against particular BOE, all the IGM records which are updated in BOE will be displayed to the user. User can select a particular IGM records which has to be corrected. Following screen will be available to user:

After selecting the record, user needs to click on "Confirm mapping". On doing so selected records will be updated with the IGM record filtered.

2. Allow IGM linking where HAWB details are not available

From this release onwards User shall be able to update the IGM record against BE where HAWB details are not updated while filing but are available in correct IGM record which is unutilized or vice-versa. Even if the HAWB details are not present in BOE, User will be able to map IGM record with HAWB details.